



SCHOOL of EXCELLENCE  
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**Board of Directors Regular Board Meeting**

**Tuesday, October 24, 2017 at 6:00pm**

1826 Basse Road, San Antonio, Texas 78213 (Location 2nd Floor)

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MINUTES

**Opening Prayer Mrs. LaVergie Washington**

**1. Meeting Called to Order**

- i. Pledge of Allegiance & School Creed – **Said in unison by all**
- ii. Roll Call, Establishment of Quorum - **Mrs. Washington, Dr. Goding, & Mr. Britton**

**2. Acknowledgement of Visitors to Speak: Mr. Britton asked if anyone present to speak before the board: None present**

**3. Campus Highlights: Presented by Mrs. Madkins:**

**Good Hispanic Heritage Program: High parent attendance and student participation from all campuses. Students are more focused this year, and we hired some really good teachers. Looking for good results this year.**

- i. Elementary
  - i. Walker – Ms. Askew: Absent
  - ii. Kelley – Ms. Martens: Absent
- ii. Secondary - Ms. V. Walker: Absent

**4. Financial Report – Karl Knox : Call In**

- i. Monthly Financial Report: **Presented by Mrs. Madkins: Total Sep Rev \$734, 030; Total Sep Expenditures \$620, 032; Difference \$113,998; To fund Balance after depreciation - \$79.908**
- ii. Cash Flow Report: **Presented by Mrs. Madkins: Balance \$2,058,819**
- iii. Investment Report: **Tabled**

**5. Governance – Sheilda Madkins**

- i. District Enrollment/Attendance Report – Ms. Benton – 669 students enrolled to date. YTD attendance rate is at 95.4%. Best attendance at Lee followed by Kelley. 53 students left district so far this year. Largest category for leaving district is Other/Unknown.
- ii. Discuss Amending the 2017-2018 School Calendar – Ms. Benton: **Mrs. Benton adjusted one early release day and changed state testing dates per TEA 2017 2018 revised testing calendar.**

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iii. **Discuss the 2017-2018 Student Handbook – Ms. Benton – Request approval of the 2017 - 2018 student handbook. Mrs. Benton gave the board hard copy of the changes that were updated in addition to a complete copy of the handbook.**

iv. Discuss the Pre-K SA Grant – Ms. Johnson:

**Will submit grant application on Oct 27<sup>th</sup>. Mrs. Johnson presented letters of support for the board to sign off on to attest to their support of the Pre-K grant to complete the grant application process for submission.**

v. Discuss the PBMAS Accountability Report – Ms. Madkins:

**Mrs. Madkins presented a PowerPoint summary and gave the board a hard copy of the PBMAS report showing the areas needing improvement (ESL/BIL, SPED, ESSA in the areas of reading, math, science, and writing). We were not staged in PBMAS, but need to decrease numbers not meeting standard so that we do not become staged.**

vi. Discuss the Bilingual/ESL – Ms. Madkins:

**SEE lost the two BIL teachers we have had the last three years and unable to hire 2 BIL teachers so far this year. Will submit application for waiver to TEA by Nov 1st. for an alternate BIL program.**

vii. Discuss using Money from the Sign Fund for Teacher/Employee Appreciation – Ms. Butler and Ms. Johnson:

**Requested to use \$2,000 of the funds collected for signs, through the rental of the gym at Basse, for teacher appreciation since we have no other means to show teachers appreciation.**

viii. Discuss Contracting with US Capital Advisors to Serve as Financial Advisors during Bond Negotiations – Mr. Knox:

**If SEE pursues refinancing of the existing bonds, we will need someone to represent us in these negotiations. If we decide and to want to use them, there is paperwork from US Capital to be signed by the board to begin the process.**

ix. Discuss Refinancing Bonds with HJ Sims:

**The board was given a hard copy of the proposal to refinance the current bonds for the remaining 17 years with HJ Sims as the underwriter. The amount of the projected proceeds from the sale of the existing bonds (\$7,860,000), plus the current amount in the**

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debt service account (\$733,000) would come to a total of \$8, 593,000. It would cost SEE \$531,850 to get the transaction conducted which would also come out of the proceeds from the sale. The district would save an average of \$45,000 per year over the 17 years. The current bonds are at a 7% rate. The current projected rate for the new bonds is 5.25% assuming the rate is not changed by the federal government. All of this will be monitored throughout the process. If things change, the board will be notified if this is not a good option for SEE.

- x. Discuss Facilities throughout the District – Ms. Butler

**The mosquito problem at Kelley is under control. The RFPs for the roof repair at the Basse cafeteria and gym areas approved at the last board meeting were posted. Bids will be opened soon as they come in. Goal is to get roofs repaired over Thanksgiving. We are also working on the EOP (Emergency Operations Plan) so we can lock down the campuses down if we need to. A safety walk has been conducted at Kelley and we have door work to do over there. A city inspector was at Kelley today to check out the plumbing work. Waiting city inspection report.**

## 6. Closed Session

- i. Discuss Employee Concerns Pursuant to Section 551.074 of the Texas Government Code.

## 7. Reconvene Open Session : No actions taken

## 8. Consideration of Action Items

- i. Consideration to Approve the Amended 2017-2018 School Calendar: **Approved as presented - Moved by Mrs. Washington and seconded by Dr. Goding**
- ii. Consideration to Approve the 2017-2018 Student Handbook: **Approved as presented – Moved by Mrs. Washington, seconded by Dr. Goding**
- iii. Consideration to Approve Using Money from the Sign Fund for Teacher/Employee Appreciation: **Approved \$2,000 – Moved by Mrs. Washington, seconded by Dr. Goding**
- iv. Consideration to Take Possible Actions regarding Employee Concerns: **No action taken**
- v. Consideration to Approve Investment Report: **Tabled until next meeting**
- vi. Consideration to Approve Contracting with US Capital Advisors to Serve as Financial Advisors during Bond Negotiations: **Approved – Moved by Mrs. Washington, seconded by Dr. Gooding**
- vii. Consideration to Approve Bond Refinancing Proposal from HJ Sims: **Approved – Moved By Mrs. Washington, seconded by Dr. Goding**

## 9. Consideration/Approval of Consent Items: None

## 10. Adjournment and Closing Prayer – Mrs. Washington at 8:07pm

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*The notice for this meeting was posted in compliance with the Texas Open Meeting Act on Friday, October 20, 2017 by 6:00 p.m.*

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