



SCHOOL of EXCELLENCE  
in EDUCATION

Board of Directors Regular Meeting Minutes  
**December 13, 2016 at 6:00pm**  
1826 Basse Road, San Antonio, Texas 78213  
(Location 2<sup>nd</sup> Floor – Board Room)

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**1. Public Hearing**

- i. Texas Academic Performance Report – Ms. Madkins  
Superintendent Madkins reviewed the TAPR for the 2015-2016 school year.
- ii. FIRST Report – Mr. Knox  
Mr. Knox, CFO, reviewed SEE’s rating of the FIRST Report.

**2. OPENING PRAYER**

Ms. Washington gave the opening prayer.

**3. MEETING CALLED TO ORDER**

- A. Pledge of Allegiance & “Our Creed”
- B. Roll Call, Establishment of Quorum

President Britton led the audience in the Pledge of Allegiance and the school creed. He then called the roll. As all members were present, a quorum was established. President Britton opened the board at 6:39 p.m.

**4. Acknowledgement of Visitors to Speak**

No one signed up to speak before the board.

**5. Campus Highlights**

i. Elementary

Kelley – Mrs. Zanin

Ms. Zanin advised that the sprinkler system in the kitchen malfunctioned. The students were outside for about 26 minutes. Then they were in the gym for a while, but since there wasn’t any heat in the gym; the students were transported to Burch so that instruction could resume. Parents were notified via phone.

Walker – Mrs. Darden Martens

Ms. Martens praised her teachers for their dedication. They have implemented a writing workshop. They are having a PTO meeting on Thursday which will be shared with Kelley. They are having a hip-hop winter show. They have an “Angel Tree” for those students who otherwise will not experience a holiday like their peers do.

ii. Secondary

Saenz Junior High and Lee Academy – Mrs. Walker

She thanked the board for the pound cake. Her teachers enjoyed it. She has 28 students taking the final 2015 EOC assessments. They have a new Wildlife Club has partnered with Texas State. Also, they are partnering with the Oak Manor apartments. Students who live there are helping to tutor. They have 24 seniors who are called 24 Karat Gold. The Wildlife Club was on SA Live yesterday. Also 21 high school students were certified in CPR.



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- iii. Athletics – Ms. Butler  
No report was given.

**6. FINANCIAL REPORT – Mr. Knox**

- A. Monthly Financial Report – Tabled
- B. Cash Flow Report – Tabled
- C. Fourth Quarter 2016 Investment Report – Tabled
- D. First Quarter 2017 Investment Report – Tabled
- E. Status of Audit

Mr. Knox advised that the auditors have been in for two weeks. He hopes to have everything to the auditors that they need before we go on Holiday Break.

**7. GOVERNANCE – Mrs. Madkins**

- A. District Enrollment/Attendance Report – Ms. Benton  
Ms. Benton presented her report for a period of November 10 through December 7, 2016. During that time Saenz had the highest attendance and Lee had the lowest. They had 13 withdrawals. The total withdrawals for the year is 82. District attendance is 95.38 percent. Current enrollment is 821 students.
- B. Discussion of Transportation Procedures for Foster Care Children – Ms. Johnson  
The Department of Education now requires that students in foster care be allowed to continue attending the school they were enrolled in and the district must provide transportation, if needed. Ms. Johnson and Ms. Reyes the Transportation Manager developed procedures to provide these services. Ms. Johnson reviewed the procedures with the board. These procedures will be shared with transportation and the principals.
- C. Discussion of the Academic Reports: PBMAS, School Report Cards– Mrs. Madkins  
Ms. Madkins reviewed the reports with the board. The district was “staged” in the following areas: Bilingual-Stage 1; NCLB-Stage 2; and SPED-Stage 1. We did not have to submit reports to TEA, however we still analyzed the data to see where we are falling short.

**8. CLOSED SESSION**

- A. Pursuant to Section 551.071 and 551.074 of the Texas Govt. Code, consultation with the District's attorney and deliberation regarding employee complaint.

President Britton moved the Board into closed session.

**9. RECONVENED**

President Britton reconvened the open session at 8:05 p.m. No action was taken in closed session.

**10. CONSIDERATION OF ACTION ITEMS**



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- A. Consideration and take possible action to approve the PBMAS Report  
Ms. Washington moved to approve the PBMAS Report as presented. Dr. Gooding seconded the motion. A vote was taken. The motion passed.
- B. Consideration and take possible action to approve the School Report Cards  
Ms. Washington moved to approve the School Report Cards as presented. Dr. Gooding second the motion. President Britton called for a vote. The motion passed.
- C. Consideration and take possible action regarding employee complaint.  
Item is tabled until January, 2017.
- D. Consideration and take possible action to approve the Fourth Quarter 2016 Investment Report.  
Tabled.
- E. Consideration and take possible action to approve the First Quarter 2017 Investment Report.  
Tabled.

## 11. CONSIDERATION/APPROVAL OF CONSENT ITEMS

- A. Consideration to approve minutes for **December 17, 2015** Regular District Board Meeting and **September 20, 2016** Regular District Board Meeting.

Ms. Washington approved the December 17, 2015 Regular District Board Meeting Minutes and the September 20, 2016 Regular District Board Meeting Minutes. Dr. Gooding second the motion. President Britton called for a vote. The motion passed.

## 12. CLOSING PRAYER AND ADJOURNMENT

President Britton adjourned the meeting at 8:09 p.m.

President Britton gave the closing prayer.