



SCHOOL of EXCELLENCE
in EDUCATION

Board of Directors Regular Board Meeting

Tuesday, June 13, 2017 at 6:00pm

1826 Basse Road, San Antonio, Texas 78213 (Location 2nd Floor)

MINUTES

1. Opening Prayer

Ms. Washington gave the opening prayer.

2. Meeting Called to Order

- i. Pledge of Allegiance & School Creed
- ii. Roll Call, Establishment of Quorum

Vice-President Gooding led the audience in the Pledge of Allegiance and School Creed. He then called the roll. Ms. Washington and President Britton were present. With a quorum being established, he called the meeting to order at 6: 13 p.m.

3. Acknowledgement of Visitors to Speak

Ms. Butler asked to speak to the board. She wanted to let them know that she will be retiring at the end of the 2018 school year. Dr. Gooding thanked her for her years of service.

4. Campus Highlights

- i. Elementary
 - i. Walker – Ms. Darden-Martens
 - ii. Kelley – Mrs. Zanin

The elementary school principals were not present. Ms. Madkins advised that the main focus was summer school.

- ii. Secondary
 - i. Saenz Junior High and Lee Academy – Ms. Walker

Ms. Walker advised that she was representing all of the principals. Summer school is being held at Burch. Everything is working out well and working as a team. At graduation there were 22 graduates. Seven of the students had 20 or more dual credit.

- iii. Athletics – Ms. Butler

Athletics ended on a great year. One of our students was able to participate in the State Track Meet.

5. Financial Report – Karl Knox



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i. Monthly Financial Report

Mr. Knox reviewed the Financial Report as presented to the board. He reported on the month of May, 2017. Revenues were \$700,540 and expenditures were \$689,602. After depreciation there was a decrease to fund balance of (\$25,772). Year to date our revenues were \$6,886,017 and our expenditures were \$7,006,876. For the year, we have had a decrease to fund after depreciation of (\$450,650).

ii. Cash Flow Report

Mr. Knox advised that for the month of May, 2017; we had deposits of \$1,127,221 and disbursements of \$592,000. At the end of the month, total cash was \$2,398,345.

iii. Investment Report

Mr. Knox presented a report on our investments through February.

iv. Budget/Grant Amendments

Tabled

6. Governance – Sheilda Madkins

i. District Enrollment/Attendance Report – Ms. Benton

Ms. Benton reported on the period between May 4th and June 2nd. During this time Kelley had the highest attendance and Saenz had the lowest. Nine students withdrew. There have been 166 withdrawals for the year. Our mobility rate for the year was 30 percent. On the last day of school our attendance was 801. Our attendance rate for the year was 94.4 percent. For the year Saenz had the highest attendance. Ms. Benton also discussed the “Intent to Return” letters. Historically, about 27 percent of our students don’t return.

ii. Discuss the Number of Professional Development Days for the 2017-2018 School Year – Ms. Benton

Ms. Benton stated that the administration is request three professional development days during the 17-18 school year. On these days, the students stay home, while the teachers and others attend professional development.

iii. Discuss the Texas Assessment Management System for the 2017-2018 School Year – Ms. Benton

Ms. Benton is requesting approval of using the teacher data portal as it relates to STAAR assessments.

iv. Discuss the Number of Early Release Days during the 2017-2018 School Year – Ms. Benton

Ms. Benton is requesting two early release school days. On these days, students leave early but we receive full funding for those days.

v. Update on Facilities throughout the District – Ms. Butler



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Ms. Butler gave an update on facility repairs and maintenance plans. They have been working on the SPED building. At Kelley they are painting the building interior. The bids for the air conditioners are due June 16. At Basse, maintenance staff are repairing the fence around the air conditioner and by the cafeteria. During this summer, staff will be repairing classrooms and painting at all of the campuses.

- vi. Discuss Changing the District Reading Specialist Position to the District English Language Arts Specialist and Updating the Job Description and the Pay Grade – Ms. Madkins and Ms. Short

Our preliminary STAAR results indicate that reading is a big issue throughout the district. We need to address this problem. Last year we asked to add the position of the District Reading Specialist. We advertised the position but no one applied. We would like to change that revamp that position and make it a District English Language Arts Specialist. The days would be 215. The salary range would be increased to \$50,000-\$60,000.

- vii. Discuss a Possible Critical Position Retention Incentive to Be Offered Only to Eligible Employees and when Funds Area Available– Ms. Madkins and Ms. Johnson

The district has been reviewing the teacher turnover rate has been high. Salary for brand new teachers range from \$37,000 to \$50,000. We can't compete with that. But we can provide a Critical Position Incentive for those positions that we feel critical. The purpose is to recruit or retain teachers. The funds would be issued in their pay. This would only be instructional staff: teachers, principals, teacher's aide, and counselors. We could use \$100,000 out of Title I and \$10,000 out of Title II. We want to try to hold on to our good teachers. The funds would not be guaranteed every year. Principals can recommend. The superintendent has the final approval. A rubric will be created to determine who is eligible. We hope there will be 8 to 12.

- viii. Discuss Upgrades to Portable Buildings at Kelley Elementary – Ms. Butler and Mr. Knox

They plan to extend the deck 26 feet which will be an additional \$3,700. They also want an awning over the wooden deck and landing this will be \$10,285. Ms. Butler thinks they job will be completed by the end of July.

- ix. Discuss Revised Agreement regarding the \$600,000 Line of Credit with Frost Bank – Mr. Knox

The line of the credit agreement renewal. Last board meeting the documents were presented but the paperwork had the wrong names on it.

7. Closed Session

- i. Discuss Employee Concerns Pursuant to Section 551.074 of the Texas Government Code.

Vice-President Gooding moved the board into “closed session” at 8:21 p.m.



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8. Reconvene Open Session

Vice-President Gooding reconvened the board into “open session” at 8:42 p.m. No action was taken during the “closed session.”

9. Consideration of Action Items

- i. Consideration to Approve Three Professional Development Days for the 2017-2018 School Year.
Ms. Washington moved. The motion passed.
- ii. Consideration to Approve the Waiver to Use the Texas Assessment Management System during the 2017-2018 School Year.
Ms. Washington moved. The motion passed.
- iii. Consideration to Approve Two Early Release Days during the 2017-2018 School Year.
Ms. Washington moved. The motion passed.
- iv. Consideration to Take Possible Actions regarding Employee Concerns
Tabled
- v. Consideration to Approve Additional Funds Needed to Upgrade the Portable Buildings for Kelley Elementary
Ms. Washington moved. The motion passed.
- vi. Consideration to Approve a Critical Position Incentive to Be Offered Only to Eligible Employees and when Funds Area Available
Ms. Washington moved. The motion passed.
- vii. Consideration to Approve the Revised \$600,000 Line of Credit Renewal with Frost Bank
Ms. Washington moved. The motion passed.
- viii. Consideration to Approve Investment Report
Ms. Washington moved. The motion passed.
- ix. Consideration to Approve Budget Amendment
Tabled.

10. Consideration/Approval of Consent Items

11. Adjournment and Closing Prayer

Vice-President Gooding adjourned the meeting at 8:29 p.m. Ms. Washington gave the closing prayer.
